

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2018



12700 SW 72nd Ave.
Tigard, OR 97223

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2018

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CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

2017-18 FINANCIAL REPORT

<u>BOARD MEMBERS</u>	<u>TERM EXPIRES</u>
Bart Rierson, President	June 30, 2023
Don Loving, Vice President	June 30, 2023
Peter Siderius, Secretary / Treasurer	June 30, 2021
Mike Ragsdale	June 30, 2021
Lisa Rogers	June 30, 2021

Board members receive mail at the District address listed below

ADMINISTRATION

W. Don Clements, Superintendent and Registered Agent
125 S Elliott Road
Newberg, Oregon 97132

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CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

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CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

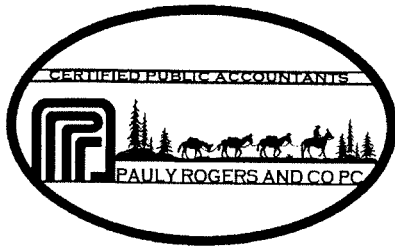
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PAULY, ROGERS, AND Co., P.C.
12700 SW 72nd Ave. Tigard, OR 97223
(503) 620-2632 (503) 684-7523 FAX
www.paulyrogersandcocpas.com

October 24, 2019

To the Board of Directors
Chehalem Parks and Recreation District
Yamhill County, Oregon

INDEPENDENT AUDITORS' REPORT

Report on the Basic Financial Statements

We have audited the accompanying basic financial statements of the governmental activities and each major fund of Chehalem Parks and Recreation District, as of and for the year ended June 30, 2018, and the related notes to the basic financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

Management's Responsibility for the Basic Financial Statements

Management is responsible for the preparation and fair presentation of these basic financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these basic financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Qualified Opinion

Management has not obtained an actuarial valuation of the post-employment benefit obligation related to the implicit healthcare subsidy in accordance with GASB 75, Accounting and Financial Reporting or Postemployment Benefits Other Than Pensions. Accounting principles generally accepted in the United States of America require that actuarially determined annual required contributions related to postemployment benefits, other than retirement benefits, attributable to employee services already rendered be recorded as expenses as employees earn the benefits which, if not funded, would increase the liabilities, reduce the net position, and change the expenses of the governmental activities. The amount by which this departure would affect net position, liabilities and the expenses of the governmental activities is not reasonably determinable.

Qualified Opinion

In our opinion, except for the effects of not providing an actuarially determined liability for other postemployment healthcare benefits as described in the preceding paragraph, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Chehalem Parks and Recreation District, as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

The District adopted the provisions of GASB Statement No. 73 *Accounting and Financial Reporting for Pensions and Related Assets That Are Not Within the scope of GASB Statement 68* and GASB Statement No. 75 *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* for the year ended June 30, 2018. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the management's discussion and analysis because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance on it.

The budgetary comparison schedule presented as Required Supplementary Information, as listed in the table of contents, has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and in our opinion is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Supplementary Information

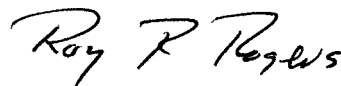
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

The listing of board members containing their term expiration dates located before the table of contents, and the other information, as listed in the table of contents, have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Report on Other Legal and Regulatory Requirements

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated October 24, 2019, on our consideration of compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.



ROY R. ROGERS, CPA
PAULY, ROGERS AND CO., P.C.

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**CHEHALEM PARKS AND RECREATION DISTRICT
NEWBERG, OREGON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)**

This section of Chehalem Parks and Recreation District's annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year ended June 30, 2018. Please read it in conjunction with the District's financial statements and notes, which follow this section.

FINANCIAL HIGHLIGHTS

- The District's total net position was \$21,074,144 at June 30, 2018.
- During the year, the District's net position increased by \$2,905,960.
- The general fund reported a fund balance this year of \$1,906,967.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the basic financial statements. This report also contains supplementary information in addition to the basic financial statements themselves.

This annual report consists of four parts: *management's discussion and analysis* (this section), the *basic financial statements*, *supplementary information*, and *other information*. The basic financial statements include two kinds of statements that present different views of the District:

Government-wide Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business. These statements include:

The *Statement of Net Position*: The Statement of Net Position presents information on all of the assets and liabilities of the District at year-end. Net position is what remains after the liabilities have been paid or otherwise satisfied. Over time, increases or decreases in net position serves as a useful indicator of whether the financial position of the District is improving or deteriorating. It also provides the basis for evaluating the capital structure of the District and assessing the liquidity and financial flexibility of the District.

The *Statement of Activities*: The Statement of Activities presents information showing how the net position of the District changed over the year tracking revenues, expenses and other transactions that increase or reduce net position. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

In the government-wide financial statements the District's activities are shown in one category:

- *Governmental activities* - The District's basic functions are shown here, such as parks and facilities expense. These activities are primarily financed through user fees and property taxes.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's *funds* - not the District as a whole. Funds are accounting devices that the District uses to keep track of specific sources of funding and spending for particular purposes. The District has five funds, all of which are considered to be major funds under the provisions of GASB 34.

The District's basic services are included in governmental funds, which focus on (1) how *cash and other financial assets* that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

The District's main sources of revenue are taxes. The District's main disbursements are personnel services.

	<u>2017-18</u>	<u>2016-17</u>
ASSETS		
Current Assets	\$ 10,048,750	\$ 14,024,434
Capital Assets	<u>39,318,977</u>	<u>18,851,668</u>
Total Assets	49,367,727	32,876,102
DEFERRED OUTFLOWS	<u>34,108</u>	<u>38,982</u>
Total Assets and Deferred Outflows	<u>49,401,835</u>	<u>32,915,084</u>
LIABILITIES		
Current Liabilities	1,798,213	1,381,049
Noncurrent Liabilities	<u>26,529,478</u>	<u>21,972,300</u>
Total Liabilities	<u>28,327,691</u>	<u>23,353,349</u>
Net Position		
Net Investment in Capital Assets	11,610,367	(4,071,650)
Restricted	7,458,895	12,309,884
Unrestricted	<u>2,004,882</u>	<u>1,323,501</u>
Total Net Position	<u>\$ 21,074,144</u>	<u>\$ 9,561,735</u>

	<u>2017-18</u>	<u>2016-17</u>
REVENUES		
General Revenues		
Charges for Services	\$ 4,924,864	\$ 3,305,441
Property Taxes	4,194,624	4,074,073
Interest and Investment Earnings	100,564	203,942
	<u>9,220,052</u>	<u>7,583,456</u>
Total Revenues		
EXPENSES		
Parks	5,252,823	13,374,671
Interest on Long-Term Debt	1,061,268	996,089
	<u>6,314,091</u>	<u>14,370,760</u>
Total Expenses		
Change in Net Position	2,905,960	(6,787,304)
Prior Period Adjustment	8,606,449	-
Beginning Net Position	9,561,735	16,349,039
	<u>21,074,144</u>	<u>9,561,735</u>
Ending Net Position		

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

Governmental fund balances totaled \$9,365,862. On June 30, 2018. A summary of changes in governmental fund balances follows:

	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>Change</u>
General Fund	1,906,967	\$ 1,178,474	\$ 728,493
System Development Fund	1,346,771	347,665	\$ 999,106
2015 Bond Debt Service Fund	56,809	14,229	\$ 42,580
Debt Service	31,992	31,269	\$ 723
Pool Bond Fund	6,023,323	11,916,721	\$ (5,893,398)
	<u>\$ 9,365,862</u>	<u>\$ 13,488,358</u>	<u>\$ (4,122,496)</u>

CAPITAL ASSETS

At June 30, 2018, the District had \$39,318,977 invested in capital assets net of depreciation. More detailed information about the District's capital assets is presented in the notes to the financial statements.

LONG-TERM DEBT

At June 30, 2018, the District had outstanding debt payable of \$27,742,718. More detailed information about the District's long-term debt is presented in the notes to the financial statements.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

Our financial report is designed to provide our taxpayers, ratepayers, investors and creditors with an overview of the District's finances. If you have any questions about this report or need any clarification of information please contact Don Clements at the Chehalem Parks and Recreation District. Our address is 125 S Elliott Rd., Newberg, OR 97132.

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

BASIC FINANCIAL STATEMENTS

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CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

STATEMENT OF NET POSITION

June 30, 2018

ASSETS

Cash and Cash Equivalents	\$ 8,977,497
Accounts Receivable	664,077
Taxes Receivable	319,202
Interest Receivable	15,369
Supply Inventory	16,477
Prepaid Expenses	56,128
Capital Assets not being depreciated	32,876,856
Capital Assets, net of accumulated depreciation	<u>6,442,121</u>

Total Assets 49,367,727

DEFERRED OUTFLOWS OF RESOURCES

Deferred Charge on Refunding	<u>34,108</u>
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Total Assets and Deferred Outflows of Resources 49,401,835

LIABILITIES

Current Liabilities:

Accounts Payable	303,044
Payroll Liabilities	8,351
Accrued Interest Payable	97,360
Unearned Revenue	58,837
Compensated Absences	117,381
Long-term Debt – Current Portion	<u>1,213,240</u>

Total Current Liabilities 1,798,213

Noncurrent Liabilities:

Long-term Debt	<u>26,529,478</u>
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Total Liabilities 28,327,691

NET POSITION

Net Investment in Capital Assets	11,610,367
Restricted for Debt Service	88,801
Restricted for Acquisition and Development	7,370,094
Unrestricted	<u>2,004,882</u>

Total Net Position \$ 21,074,144

**CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2018**

<u>FUNCTIONS</u>	<u>EXPENSES</u>	<u>PROGRAM REVENUES CHARGES FOR SERVICES</u>	<u>NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION</u>
Parks	\$ 5,447,314	\$ 4,924,863	\$ (522,451)
Interest on Long-term Debt	<u>866,777</u>	<u>\$ -</u>	<u>(866,777)</u>
Total Governmental Activities	<u>\$ 6,314,091</u>	<u>\$ 4,924,863</u>	<u>\$ (1,389,228)</u>
General Revenues:			
			2,884,761
			1,309,863
			<u>100,564</u>
			<u>4,295,188</u>
			2,905,960
			8,606,449
			<u>9,561,735</u>
			<u>\$ 21,074,144</u>

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

BALANCE SHEET – GOVERNMENTAL FUNDS

June 30, 2018

	GENERAL FUND	SYSTEM DEVELOPMENT FUND	DEBT SERVICE FUND	2015 BOND DEBT SERVICE FUND	POOL BOND FUND	TOTAL
ASSETS						
Cash and Investments	\$ 1,516,975	\$ 1,753,895	\$ 31,992	\$ 38,978	\$ 5,635,657	\$ 8,977,497
Accounts Receivable	278,892	374,540	-	10,645	-	664,077
Taxes Receivable	242,420	-	-	76,782	-	319,202
Interest Receivable	2,317	-	-	-	13,052	15,369
Prepaid Expenditures	56,128	-	-	-	-	56,128
Due from Other Funds	551,850	20,186	-	-	374,614	946,650
Total Assets	\$ 2,648,582	\$ 2,148,621	\$ 31,992	\$ 126,405	\$ 6,023,323	\$ 10,978,923
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE						
Liabilities						
Payroll Liabilities	\$ 8,351	\$ -	\$ -	\$ -	\$ -	\$ 8,351
Accounts Payable	53,044	250,000	-	-	-	303,044
Due to Other Funds	394,800	551,850	-	-	-	946,650
Deferred Revenue	58,837	-	-	-	-	58,837
Total Liabilities	515,032	801,850	-	-	-	1,316,882
Deferred Inflows of Resources						
Unavailable Revenue - Property Taxes	226,583	-	-	69,596	-	296,179
Total Deferred Inflows of Resources	226,583	-	-	69,596	-	296,179
Fund Balance						
Nonspendable	56,128	-	-	-	-	56,128
Restricted for Acquisition and Development	-	1,346,771	-	-	6,023,323	7,370,094
Restricted for Debt Service	-	-	31,992	56,809	-	88,801
Unassigned	1,850,839	-	-	-	-	1,850,839
Total Fund Balance	1,906,967	1,346,771	31,992	56,809	6,023,323	9,365,862
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 2,648,582	\$ 2,148,621	\$ 31,992	\$ 126,405	\$ 6,023,323	\$ 10,978,923

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2018

Total Fund Balances - Governmental Funds	\$	9,365,862
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The cost of capital assets (land, buildings, furniture and equipment) purchased or constructed is reported as an expenditure in governmental funds. The Statement of Net Position includes those capital assets among the assets as a whole.

Net Capital Assets		39,318,977
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Inventory is not accounted for in the governmental funds as it is recorded on the purchase method instead of the consumption method.		16,477
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Long-term liabilities applicable to the governmental activities are not due and payable in the current period, and accordingly, are not reported as fund liabilities. All liabilities, both current and long-term, are reported in the Statement of Net Position.

Long term Liabilities		
Bonds payable	\$ (27,215,000)	
Bond premium	(527,718)	
Deferred charge on refunding	<u>34,108</u>	(27,708,610)

Compensated Absences Payable not accounted for in governmental funds		(117,381)
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Accrued Interest Payable not accounted for in governmental funds		(97,360)
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Property taxes receivable and other receivables will be collected this year, but are not available soon enough to pay for the current period's expenditures, and therefore are reported as deferred inflows of resource in the fund financial statements.		<u>296,179</u>
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Net Position	\$	<u><u>21,074,144</u></u>
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**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended June 30, 2018**

	GENERAL FUND	SYSTEM DEVELOPMENT FUND	DEBT SERVICE FUND	2015 BOND DEBT SERVICE FUND	POOL BOND FUND	TOTALS
REVENUES						
Taxes	\$ 2,886,199	\$ -	\$ -	\$ 1,300,560	\$ -	\$ 4,186,759
Earnings on Investments	35,404	40	723	158	64,239	100,564
Parks	23,494	-	-	-	-	23,494
Concession Income	15,132	-	-	-	-	15,132
Sports Receipts	359,285	-	-	-	-	359,285
Recreation	99,520	-	-	-	-	99,520
Preschool	39,853	-	-	-	-	39,853
Community School	26,115	-	-	-	-	26,115
Community Center/Scout House	98,098	-	-	-	-	98,098
Paddle Launch	-	-	-	-	-	-
Pool Receipts	493,614	-	-	-	-	493,614
Playgrounds/Centers	645,658	-	-	-	-	645,658
Golf Club House	1,197,075	-	-	-	-	1,197,075
SDC Income	-	1,566,194	-	-	-	1,566,194
Miscellaneous Income	360,825	-	-	-	-	360,825
Total Revenues	6,280,272	1,566,234	723	1,300,718	64,239	9,212,186
EXPENDITURES						
Current:						
Personal Services	2,454,939	-	-	-	-	2,454,939
Materials and Services	2,123,132	-	-	-	-	2,123,132
Capital Outlay	367,189	567,128	-	-	13,952,349	14,886,666
Debt Service	-	-	606,519	1,258,138	-	1,864,657
Total Expenditures	4,945,260	567,128	606,519	1,258,138	13,952,349	21,329,394
Excess of Revenues Over (Under) Expenditures	1,335,012	999,106	(605,796)	42,580	(13,888,110)	(12,117,208)
OTHER FINANCING SOURCES (USES)						
Bond Proceeds	-	-	-	-	7,540,000	7,540,000
Bond Premium	-	-	-	-	454,712	454,712
Transfers In	-	-	606,519	-	-	606,519
Transfers Out	(606,519)	-	-	-	-	(606,519)
Total Other Financing Sources (Uses)	(606,519)	-	606,519	-	7,994,712	7,994,712
Net Change in Fund Balance	728,493	999,106	723	42,580	(5,893,398)	(4,122,496)
Beginning Fund Balance	1,178,474	347,665	31,269	14,229	11,916,721	13,488,358
Ending Fund Balance	\$ 1,906,967	\$ 1,346,771	\$ 31,992	\$ 56,809	\$ 6,023,323	\$ 9,365,862

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

**Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and
Changes in Fund Balances to the Statement of Activities**
For the Year Ended June 30, 2018

Total Net Changes in Fund Balances - Governmental Funds		\$ (4,122,496)
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Repayment of bond principal, capital leases and post-retirement obligations is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. Additions to bond principal, capital leases and post-retirement obligations is an expense for the Statement of Net Position, but not the governmental funds.

Additions to Long-Term Debt (including premiums)	\$ (7,994,712)	
Long-term Debt Principal Reduction	3,210,000	
Reduction in Premium	4,294	
Deferred Charge on Refunding	(4,873)	
Compensated Absences	<u>(19,075)</u>	(4,804,366)

Capital asset additions are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is capitalized and allocated over their estimated useful lives as depreciation expense. This is the amount by which capital asset additions exceeds depreciation.

Capital Asset Additions	\$ 12,464,075	
Depreciation Expense	<u>(603,216)</u>	11,860,859

In the governmental funds, inventory is accounted for with a reserve account. In the Statement of Activities, the changes in inventory during the year is recognized as an expense. In prior years, prepaids was handled the same way, but is removed in this reconciliation as it is reported in the governmental funds.

Change in Inventory		(24,361)
Change in accrued interest		(11,541)

Because some property taxes will not be collected for several months after the District's fiscal year end, they are not considered as "available" revenues in the governmental funds, and are instead recorded as unavailable revenue. They are, however, recorded as revenue in the Statement of Activities.

7,865

Change in Net Position of Governmental Activities		<u><u>\$ 2,905,960</u></u>
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CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

NOTES TO THE BASIC FINANCIAL STATEMENTS

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CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of Chehalem Parks and Recreation District (the District) have been prepared in accordance with Generally Accepted Accounting Principles (GAAP) in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The basic financial statements include all relevant Governmental Accounting Standards Board (GASB) pronouncements.

A. THE FINANCIAL REPORTING ENTITY

The Chehalem Parks and Recreation District is a municipal corporation governed by an elected board. Accounting principles generally accepted in the United States of America require that these financial statements present Chehalem Parks and Recreation District (the primary government) and all component units, if any. Component units, as established by the GASB Statement No. 61, are separate organizations that are included in the reporting entity because of the significance of their operational or financial relationships with the District. There are no component units.

B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

The Statement of Net Position and Statement of Activities display information about the District as a whole.

The Statement of Net Position and Statement of Activities are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

Program revenues included in the Statement of Activities derive directly from the program itself or from parties outside the District's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the general revenues.

All direct expenses are reported by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Interest on general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

In the process of aggregating data for the Statement of Net Position and Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities.

FUND FINANCIAL STATEMENTS

The accounts are organized and operated on the basis of fund accounting. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

**CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION (continued)

FUND EQUITY

GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions*, is followed. The objective of this statement was to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, there are five balance classifications: *non-spendable*, *restricted*, *committed*, *assigned* and *unassigned*.

- Non-spendable represents amounts that are not in a spendable form. The Non-spendable fund balance represents prepaid items.
- Restricted represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirement or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- Assigned represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as *restricted* or *committed*. Intent can be stipulated by the governing body or by an official to whom that authority has been given by the governing body.
- Unassigned is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

The District has approved the following order of spending regarding fund balance categories: restricted resources are spent first when both restricted and unrestricted (*committed*, *assigned* or *unassigned*) resources are available for expenditures. When unrestricted resources are spent, the order of spending is *committed* (if applicable), *assigned* (if applicable) and *unassigned*.

There were no assigned or committed fund balances as of June 30, 2018.

GOVERNMENTAL FUNDS

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measureable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, fees and interest associated with the current fiscal period are all considered to be susceptible to accrual, except as noted above, and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable that is due within the current fiscal period is considered to be measureable to accrue as revenue of the current period.

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION (continued)

GOVERNMENTAL FUNDS (continued)

All other revenue items are considered to be measurable and available only when cash is received.

The District maintains the following major funds:

GENERAL FUND

This fund accounts for all financial resources and expenditures, except those required to be accounted for in another fund. The principal revenue sources are property taxes, pool receipts, golf receipts, recreational income and state grants.

SYSTEM DEVELOPMENT FUND

The System Development Fund was established to handle monies received from new homes built within the District limits. It helps fund expansions due to a larger volume of residents in the area utilizing the facilities.

DEBT SERVICE FUND

The Debt Service Fund was established to account for payments made to retire lease purchases. The principal financing source is transfers from the General Fund.

2015 BOND DEBT SERVICE FUND

This fund provides for the payment of principal and interest on the 2015 General Obligation Bond. The principal revenue source is property taxes.

POOL BOND FUND

The Pool Bond Fund was established to account for the revenues and expenditures related to the bond which was issued to replace or upgrade the existing swimming pool.

C. BUDGET

A budget is prepared and legally adopted for each governmental fund type on the modified accrual basis of accounting in the main program categories required by Oregon Local Budget Law. The budgets for all budgeted funds are adopted on a basis consistent with generally accepted accounting principles, except for budgetary purposes, depreciation is not recorded; capital outlay, prepaid items and supply inventory are expensed when purchased; taxes are recorded as revenue when received and debt is an expenditure when paid.

Expenditure budgets are appropriated at the following levels for each fund:

Personnel Services	Interfund Transfers
Materials and Services	Debt Service
Capital Outlay, Development, Improvement and Acquisition	Contingency

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. BUDGET (continued)

Expenditures cannot legally exceed appropriations except in the case of grants which could not be estimated at the time of budget adoption. Appropriations lapse at the fiscal year-end. Management may amend line items in the budget without Board approval as long as appropriation levels (the legal levels of control) are not changed. Supplemental appropriations may occur if the Board approves them due to a need which exists which was not determined at the time the budget was adopted.

Budget amounts shown in the basic financial statements include the original budget amounts and approved transfers between appropriations. Appropriations lapse at the end of the year.

Expenditures of the various funds were within authorized appropriations for the year ended June 30, 2018.

D. PROPERTY TAXES RECEIVABLE

In the government-wide financial statements, uncollected property taxes are recorded in the Statement of Net Position. In the fund financial statements, property taxes that are collected within 60 days after year-end are considered measurable and available and, therefore, are recognized as revenue. The remaining balance is recorded as unavailable revenue because it is not deemed available to finance operations of the current period. An allowance for doubtful accounts is not deemed necessary by management, as uncollectible taxes become a lien on the property. Property taxes are levied on all taxable property as of July 1, the beginning of the fiscal year, and become a lien on that date. Property taxes are payable on November 15, February 15 and May 15. Discounts are allowed if the amount due is received by November 15 or February 15. Taxes unpaid and outstanding on May 16 are considered delinquent.

E. CAPITAL ASSETS

Capital assets are recorded at their original or estimated original cost. Donated capital assets are recorded at their estimated fair market value on the date donated. Capital assets are defined as assets with an initial cost of more than \$5,000 and an estimated life in excess of one year. Interest incurred during construction, maintenance and repairs that do not add to the value of the asset or materially extend assets' lives is not capitalized. Costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings and Improvements	30 years
Vehicle and Equipment	5 to 20 years
Land Improvements	5 to 51 years
Golf Courses	5 to 30 years

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. PENSION PLAN

A defined contribution 401(k) pension plan is participated in through Principal Mutual Life Insurance Company. Employees may contribute 1 to 10 percent of their salary to the plan, and the District will pay up to 8 percent of the employee's salary, based on the amount the employee elects to contribute.

G. VESTED COMPENSATED ABSENCES

It is the policy to permit employees to accumulate earned unused vacation and sick pay benefits. There is no liability for unpaid accumulated sick leave since there is no policy to pay any amounts when employees separate from service. All unused vacation pay is accrued when earned in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignation and retirement.

H. SUPPLY INVENTORIES

Inventories purchased are valued at cost (first-in, first-out method). Any donated inventories are valued at their estimated fair market value. Inventories purchased have been charged as expenditures in the financial statements when purchased in the budgetary statements.

I. ESTIMATES

The preparation of the basic financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the reporting period. Actual results could differ from those estimates.

J. LONG-TERM DEBT

In the government-wide financial statements, long-term debt is reported as a liability in the Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method, which approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, bond premiums and discounts are recognized when incurred and not deferred. The face amount of the debt issued, premiums received on debt issuances and discounts are reported as other financing sources and uses.

K. NET POSITION

Net position comprises the various net earnings from operations, nonoperating revenues, expenses and contributions of capital. Net position is classified in the following three categories:

Net Investment in Capital Assets – consists of all capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction or improvement of those assets.

**CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

K. NET POSITION (continued)

Restricted – consists of external constraints placed on asset use by creditors, grantors, contributors or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted – consists of all other assets that are not included in the other categories previously mentioned.

When both restricted and unrestricted assets are available, it is policy to first use restricted assets, then unrestricted as needed.

L. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the basic financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to future periods, and so will not be recognized as an outflow of resources (expenditure) until then. The District has only one item that qualifies for reporting in this category. It is the deferred charge on refunding in the amount of \$34,108 reported in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

In addition to liabilities, the basic financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The District has only one type of item which qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes. Unavailable revenues for property taxes are \$296,179. This amount is deferred and recognized as an inflow of resources in the period that the amount becomes available.

M. CASH AND CASH EQUIVALENTS

The cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

N. FAIR VALUE INPUTS AND METHODOLOGIES AND HIERARCHY

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Observable inputs are developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are developed based on the best information available about the assumptions market participants would use in pricing the asset. The classification of securities within the fair value hierarchy is based upon the activity level in the market for the security type and the inputs used to determine their fair value, as follows:

Level 1 – unadjusted price quotations in active markets/exchanges for identical assets or liabilities that each Fund has the ability to access

**CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

N. FAIR VALUE INPUTS AND METHODOLOGIES AND HIERARCHY (continued)

Level 2 – other observable inputs (including, but not limited to, quoted prices for similar assets or liabilities in markets that are active, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the assets or liabilities (such as interest rates, yield curves, volatilities, loss severities, credit risks and default rates) or other market-corroborated inputs)

Level 3 – unobservable inputs based on the best information available in the circumstances, to the extent observable inputs are not available (including each Fund’s own assumptions used in determining the fair value of investments)

The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). Accordingly, the degree of judgment exercised in determining fair value is greatest for instruments categorized in Level 3. The inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, for disclosure purposes, the fair value hierarchy classification is determined based on the lowest level input that is significant to the fair value measurement in its entirety.

2. CASH AND INVESTMENTS

Cash and investments at June 30, 2018 (recorded at fair value) consisted of:

Deposits with Financial Institutions	
Demand Deposits	\$ 2,081,650
Investments	<u>6,895,847</u>
Total	<u><u>\$ 8,977,497</u></u>

There are the following investments and maturities:

Investment Type	Fair Value	Maturity (in months)		
		Less than 3	3 - 17	18 - 59
State Treasurer's Investment Pool	<u>\$ 6,895,847</u>	<u>\$ 6,895,847</u>	<u>\$ -</u>	<u>\$ -</u>

DEPOSITS

Deposits with financial institutions consist of bank demand deposits. Oregon Revised Statutes require deposits to be adequately covered by federal depository insurance or deposited at an approved depository as identified by the Treasury.

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

2. CASH AND INVESTMENTS (Continued)

CREDIT RISK – DEPOSITS

In the case of deposits, this is the risk that in the event of a bank failure, the deposits may not be returned. There is no deposit policy for custodial credit risk. As of June 30, 2018, the bank balance of \$2,126,035 was fully insured or collateralized under the Oregon Public Funds Collateralization Program.

INVESTMENTS

Investments in the Local Government Investment Pool (LGIP) are included in the Oregon Short-Term Fund, which is an external investment pool that is not a 2a-7-like external investment pool, and is not registered with the U.S. Securities and Exchange Commission as an investment company. Fair value of the LGIP is calculated at the same value as the number of pool shares owned. The unit of account is each share held, and the value of the position would be the fair value of the pool's share price multiplied by the number of shares held. Investments in the Short-Term Fund are governed by ORS 294.135, Oregon Investment Council, and portfolio guidelines issued by the Oregon Short-Term Fund Board, which establish diversification percentages and specify the types and maturities of investments. The portfolio guidelines permit securities lending transactions as well as investments in repurchase agreements and reverse repurchase agreements. The fund's compliance with all portfolio guidelines can be found in their annual report when issued. The LGIP seeks to exchange shares at \$1.00 per share; an investment in the LGIP is neither insured nor guaranteed by the FDIC or any other government agency. Although the LGIP seeks to maintain the value of share investments at \$1.00 per share, it is possible to lose money by investing in the pool. We intend to measure these investments at book value since it approximates fair value. The pool is comprised of a variety of investments. These investments are characterized as a level 2 fair value measurement in the Oregon Short Term Fund's audited financial report. Amounts in the State Treasurer's Local Government Investment Pool are not required to be collateralized. The audited financial reports of the Oregon Short Term Fund can be found here:

[http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-\(OSTF\).aspx](http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-(OSTF).aspx)

If the link has expired please contact the Oregon Short Term Fund directly.

INTEREST RATE RISK

Oregon Revised Statutes require investments to not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB. There are no investments that have a maturity date beyond three months.

CUSTODIAL CREDIT RISK

Oregon Revised Statutes do not limit investments as to credit rating for securities purchased from U. S. Government agencies or USGSE. The State Investment Pool is not rated.

CONCENTRATION OF CREDIT RISK

At June 30, 2018, 100% of total investments were in the State Treasurer's Investment Pool. State statutes do not limit the percentage of investments in either of these instruments. Oregon Revised Statutes require no more than 25% of the monies of a local government to be invested in banker's acceptances or any qualified financial institution. At June 30, 2018, investments appeared to be compliant with all percentage restrictions.

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

3. CAPITAL ASSETS

The changes in capital assets for the year ended June 30, 2018 are as follows:

	Balance July 1, 2017	Adjustments	Additions	Deletions	Balance June 30, 2018
Non-Depreciable:					
CIP	\$ -	\$ 8,606,449	\$ 11,557,682	\$ -	\$ 20,164,131
Land	12,115,425	-	597,300	-	12,712,725
Depreciable:					
Land Improvements	1,708,530	-	10,348	-	1,718,878
Buildings and Improvements	6,978,165	-	-	-	6,978,165
Golf Course	6,945,736	-	281,128	-	7,226,864
Vehicles and Equipment	645,135	-	17,617	-	662,752
Total Capital Assets	28,392,991	8,606,449	12,464,075	-	49,463,515
Accumulated Depreciation					
Land Improvements	1,240,417	-	36,912	-	1,277,329
Buildings and Improvements	4,481,926	-	204,282	-	4,686,208
Golf Course	3,436,102	-	341,369	-	3,777,471
Vehicles and Equipment	382,878	-	20,652	-	403,530
Total Accumulated Depreciation	9,541,323	-	603,215	-	10,144,538
Capital Assets, Net	<u>\$ 18,851,668</u>				<u>\$ 39,318,977</u>

Depreciation of \$603,215 was allocated to the Parks function.

All CIP relates to Pool Bond Fund expenditures for pool and gym construction. The adjustments column amount represent costs incurred prior to 2017-2018, which were not shown in prior year financial statements. The prior period adjustment is reflected in the Statement of Activities for the year ended June 30, 2018.

4. PENSION PLAN

Pension benefits are provided to all full-time employees through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. A 401(k) plan offered through Principal Mutual Life Insurance is available to employees. Employees may contribute 1 to 10 percent of their salary to the plan. In addition, the District will pay 8 percent of the employee's salary if the employee contributes 4 or more percent. If the employee contributes less than 4 percent, the District will pay according to a sliding scale. Contributions paid by the District were \$137,951, \$131,790 and \$128,374, respectively, for the years ended June 30, 2018, 2017, and 2016. The plan was fully funded on June 30, 2018. The assets of the plan are held by the Plan Administrator for the benefit of the employees and thus are not included in the District's basic financial statements.

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

5. JOINT VENTURES

During the year ended June 30, 1995, an inter-governmental agreement was entered into with the Newberg School District and the City of Newberg. The agreement was made to undertake the Combined Crater Site Projects, which includes, among other things, construction of an elementary school, a middle school, a Senior Center and four official tournament-sized softball fields on property owned by the School District and the District. The District is responsible for costs related to operation of the Senior Center and softball fields. The agreement also includes an operating lease whereby the District leases the property for the Senior Center from the School District for \$1 per year for a term of 99 years.

The School District shall have sole responsibility for the cost of maintenance of the facilities located upon the school site, except that the District shall have the sole responsibility for the cost of maintenance for the Senior Center on property leased from the School District. The District and the School District have each capitalized their own portion of the above projects; therefore, there is no separate financial statement for the joint venture.

6. RISK MANAGEMENT

There is exposure to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omission; injuries to employees; or natural disasters. Commercial insurance is purchased to minimize exposure to these risks. Settled claims for the last three fiscal years have not exceeded this commercial coverage.

7. PROPERTY TAX LIMITATIONS

The voters of the State of Oregon imposed a constitutional limit on property taxes for schools and non-school government operations. School operations include community colleges, local school districts and education service districts. The limitation provides that property taxes for non-school operations are limited to \$10.00 for each \$1,000 of property market value. This limitation does not apply to taxes levied for principal and interest on general obligation bonded debt.

The state voters further reduced property taxes by replacing the previous constitutional limits on tax bases with a rate and value limit in 1997. This reduction was accomplished by rolling property values back to their 1995-96 values, less 10%, and limiting future tax value growth of each property to no more than 3% per year, subject to certain exceptions. Taxes levied to support bonded debt are exempted from the reductions. The State Constitution sets restrictive voter approval requirements for most tax and many fee increases and now bond issues, and requires the State to minimize the impact to school districts from the impact of the tax cuts.

8. SHORT-TERM DEBT

The District has an available line of credit agreement with KeyBank which can be used to borrow up to \$300,000. Interest rates are based on the prime rate of the bank for the month(s) outstanding. As of June 30, 2018, there was \$0 outstanding.

**CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

9. LONG-TERM DEBT

All long-term debt obligations are payable from the General Fund and the Debt Service Fund. Interest rates vary between 3.0 percent and 6.5 percent.

The following changes occurred in long-term debt for the year ended June 30, 2018:

	Outstanding 7/1/2017	Issued	Matured and Redeemed	Outstanding 6/30/2018	Due Within One Year
Governmental Activities:					
Full Faith and Credit Bonds 2006	\$ 1,845,000	\$ -	\$ 1,845,000	\$ -	\$ -
Full Faith and Credit Bonds 2007	670,000	-	670,000	-	-
Full Faith and Credit 2014 Refunding	1,385,000	-	160,000	1,225,000	160,000
Pool GO Bond 2015	18,985,000	-	535,000	18,450,000	575,000
Full Faith and Credit 2018 Refunding	-	7,540,000	-	7,540,000	455,000
Total Debt	<u>22,885,000</u>	<u>7,540,000</u>	<u>3,210,000</u>	<u>27,215,000</u>	<u>1,190,000</u>
Bond Premium	77,300	-	4,294	73,006	4,294
Full Faith and Credit 2018 Premium	-	454,712	-	454,712	18,946
Total Premium	<u>77,300</u>	<u>454,712</u>	<u>4,294</u>	<u>527,718</u>	<u>23,240</u>
Total governmental activities	<u>\$ 22,962,300</u>	<u>\$ 7,994,712</u>	<u>\$ 3,214,294</u>	<u>\$ 27,742,718</u>	<u>\$ 1,213,240</u>

Future Governmental bonds debt service requirements are as follows:

Year Ending June 30	FF & Credit 2014 Refunding		Year Ending June 30	Pool GO Bond 2015	
	Principal	Interest		Principal	Interest
2019	\$ 160,000	\$ 32,140	2019	\$ 575,000	\$ 701,775
2020	165,000	28,886	2020	620,000	678,775
2021	170,000	24,987	2021	660,000	653,975
2022	175,000	20,412	2022	715,000	620,975
2023	180,000	15,217	2023	770,000	585,225
2024-2028	375,000	12,696	2024-2028	4,795,000	2,347,375
2029-2033	-	-	2029-2033	6,860,000	1,387,713
2034-2038	-	-	2034-2038	3,455,000	189,950
2039-2042	-	-	2039-2042	-	-
Total	<u>\$ 1,225,000</u>	<u>\$ 134,338</u>	Total	<u>\$ 18,450,000</u>	<u>\$ 7,165,763</u>

**CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

9. LONG-TERM DEBT (Continued)

Year Ending June 30	FF & Credit 2018 Refunding		Year Ending June 30	2015 GO Bond Premium	
	Principal	Interest		Amortization	
2019	\$ 455,000	\$ 289,337	2019	\$	4,294
2020	470,000	279,763	2020		4,294
2021	485,000	265,663	2021		4,294
2022	495,000	251,113	2022		4,294
2023	370,000	231,313	2023		4,294
2024-2028	1,565,000	934,165	2024-2028		21,472
2029-2033	1,090,000	685,765	2029-2033		21,472
2034-2038	1,330,000	445,639	2034-2038		8,590
2039-2042	1,280,000	138,763	2039-2042		-
Total	\$ 7,540,000	\$ 3,521,521	Total	\$	73,006

Year Ending June 30	Refunding Charge 2014		Year Ending June 30	2018 FF & Credit Premium	
	Amortization			Amortization	
2019	\$	4,872	2019	\$	18,946
2020		4,873	2020		18,946
2021		4,873	2021		18,946
2022		4,872	2022		18,946
2023		4,873	2023		18,946
2024-2025		9,745	2024-2028		94,732
			2029-2033		94,732
			2033-2038		94,732
			2039-2042		75,786
Total	\$	34,108	Total	\$	454,712

In February 2002, a refunding certificate of participation was issued. The proceeds of the new debt were placed in an irrevocable trust to provide for future debt service payments on the 1995, 1996 and 1997 capital leases. Accordingly, the trust account assets and liability for the defeased capital leases are not included in the basic financial statements.

FULL FAITH AND CREDIT BONDS

Full faith and credit obligation bonds are direct obligations and pledge the full faith and credit of the District. Full faith and credit obligation bonds are issued to provide funds for the acquisition and construction of a golf course and an aquatic and fitness center.

In May 2014, \$1,735,000 of full faith and credit obligation bonds were issued to refinance \$1,640,000 of the 2004 full faith and credit obligation bonds. A portion of the net proceeds of \$1,676,528 were deposited in an irrevocable trust with an escrow agent to provide funds for the future debt service payments on the refunded bonds.

In June 2018, \$7,540,000 of full faith credit obligation bonds were issued to refinance the 2006 and 2007 full faith and credit obligation bonds. A portion of the net proceeds of \$2,259,664 were deposited in an irrevocable trust with an escrow agent to provide funds for the future debt service payments on the refunded bonds.

**CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

9. LONG-TERM DEBT (Continued)

The following full faith and credit obligations were outstanding at June 30, 2018:

<u>Amount</u>	<u>Rates</u>	<u>Maturity</u>	<u>Balance</u>
1,735,000	4.00-4.75%	2024	1,225,000
7,540,000	3.00-4.25%	2042	7,540,000
Total			<u>\$ 8,765,000</u>

POOL GENERAL OBLIGATION BOND 2015

In April of 2015, general obligation bonds-Series 2015 were issued in the amount of \$19,900,000 with current interest bonds at 4%. Bond interest payments began June 15, 2016 and end June 15, 2035.

10. OPERATING AND OTHER LEASES

Several parks are leased from the City of Newberg at no cost. During the year ended June 30, 1995 these leases were extended for 99 years. Crabtree Park is leased from Yamhill County at no cost for a 25-year period, which ended on May 9, 2018. The District is leasing Crabtree Park on a month to month basis and is in the process of renewing the lease agreement. Leasehold improvements made to these parks will revert to the owners of the property in the event of non-renewal of the lease.

Operating lease agreements have been entered into for five copiers and printers. The monthly payments include amounts of \$134, \$207 and \$845. Lease payments for the year ending June 30, 2018 were \$14,523.

The future minimum operating lease payments are as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2019	8,740
2020	2,436
2021	1,608
2022	603
Total	<u>\$ 13,387</u>

11. INTERFUND TRANSFERS AND INTERFUND RECEIVABLES/PAYABLES

Interfund transfers consist of the following:

	<u>Transfers Out</u>	<u>Transfers In</u>
General Fund	\$ 606,519	\$ -
Debt Service Fund	<u>-</u>	<u>606,519</u>
Total	<u>\$ 606,519</u>	<u>\$ 606,519</u>

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

11. INTERFUND TRANSFERS AND INTERFUND RECEIVABLES/PAYABLES (Continued)

Interfund receivables/payables consist of the following:

<u>Fund</u>	<u>Due from</u>	<u>Due to</u>
General Fund	\$ 551,850	\$ 394,800
Loan Service Fund	-	-
System Development Fund	20,186	551,850
Pool Bond Fund	<u>374,614</u>	<u>-</u>
Total Funds	<u>\$ 946,650</u>	<u>\$ 946,650</u>

Transfers and receivables/payables activities are used to move unrestricted revenues to finance various programs that the District must account for in other funds in accordance with budgetary authorization.

12. TAX ABATEMENTS

As of June 30, 2018, the District potentially had tax abatements through various state allowed programs that impacted levied taxes. Based on the information available from the county as of the date of issuance of these financial statements, the amount of abatements for the year ended June 30, 2018 is deemed immaterial by management.

13. PRIOR PERIOD ADJUSTMENT

A prior period adjustment was made to correct prior's Construction in Progress for Capital Assets in the amount of \$8,606,449. The full amount is reflected in the Statement Activities, and the accumulative effect is an increase of \$8,606,449 to net position.

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

REQUIRED SUPPLEMENTARY INFORMATION

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2018

	<u>GENERAL FUND</u>			
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE WITH FINAL BUDGET</u>
REVENUES:				
Property Tax:				
Current Year	\$ 2,710,796	\$ 2,710,796	\$ 2,700,691	(10,105)
Prior Years	60,000	60,000	185,508	125,508
Earnings on Investments	3,500	3,500	35,404	31,904
Parks	72,547	72,547	23,494	(49,053)
Sports:				
Concession Income	51,500	51,500	15,132	(36,368)
Sports Receipts	362,871	362,871	359,285	(3,586)
Recreation:				
Recreation	162,200	162,200	99,520	(62,680)
Preschool	53,740	53,740	39,853	(13,887)
Community School	67,500	67,500	26,115	(41,385)
Community Center/Scout House	165,000	165,000	98,098	(66,902)
Paddle Launch	-	-	-	-
Pool Receipts	558,017	558,017	493,614	(64,403)
Playgrounds/Centers	518,750	518,750	645,658	126,908
Golf Club House	1,566,448	1,566,448	1,197,075	(369,373)
Rec Adjustment	61,500	61,500	-	(61,500)
Miscellaneous Income	550,000	550,000	360,825	(189,175)
Total Revenues	<u>6,964,369</u>	<u>6,964,369</u>	<u>6,280,272</u>	<u>(684,097)</u>

Continued on page 25b

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2018

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES				
Personnel Services	\$ 2,811,105	\$ 2,855,101 (1)	\$ 2,454,939	\$ 400,162
Materials and Services	2,701,110	2,701,110 (1)	2,123,132	577,978
Capital Outlay, Development, Improvement and Acquisition	631,321	631,321 (1)	367,189	264,132
Contingency	100,000	56,004 (1)	-	56,004
Total Expenditures	<u>6,243,536</u>	<u>6,243,536</u>	<u>4,945,260</u>	<u>1,298,276</u>
Excess of Revenues Over (Under) Expenditures	720,833	720,833	1,335,012	614,179
OTHER FINANCING SOURCES (USES)				
Transfers Out	<u>(1,260,000)</u>	<u>(1,260,000) (1)</u>	<u>(606,519)</u>	<u>653,481</u>
Total Other Financing Sources (Uses)	<u>(1,260,000)</u>	<u>(1,260,000)</u>	<u>(606,519)</u>	<u>653,481</u>
Net Change in Fund Balance	(539,167)	(539,167)	728,493	1,267,660
Beginning Fund Balance	<u>539,167</u>	<u>539,167</u>	<u>1,178,474</u>	<u>639,307</u>
Ending Fund Balance	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>1,906,967</u></u>	<u><u>\$ 1,906,967</u></u>

(1) Appropriation level

Continued from page 25a

* Expenditure detail by Department follows on pages 32A through 32N.

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CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SUPPLEMENTARY INFORMATION

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**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2018**

<u>SYSTEM DEVELOPMENT FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE WITH FINAL BUDGET</u>
REVENUES:				
SDC Income	\$ 318,340	\$ 318,340	\$ 1,566,194	\$ 1,247,854
Interest Earned	160	160	40	(120)
Total Revenues	<u>318,500</u>	<u>318,500</u>	<u>1,566,234</u>	<u>1,247,734</u>
EXPENDITURES:				
Capital, Development, Improvement & Acquisition	<u>668,500</u>	<u>668,500 (1)</u>	<u>567,128</u>	<u>101,372</u>
Total Expenditures	<u>668,500</u>	<u>668,500</u>	<u>567,128</u>	<u>(101,372)</u>
Net Change in Fund Balance	(350,000)	(350,000)	999,106	1,349,106
Beginning Fund Balance	<u>350,000</u>	<u>350,000</u>	<u>347,665</u>	<u>(2,335)</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,346,771</u>	<u>\$ 1,346,771</u>

(1) Appropriation level

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2018**

<u>DEBT SERVICE FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE WITH FINAL BUDGET</u>
REVENUES:				
Interest Earned	\$ 200	\$ 200	\$ 723	\$ 523
Total Revenue	<u>200</u>	<u>200</u>	<u>723</u>	<u>523</u>
EXPENDITURES:				
Capital Outlay	31,250	31,250 (1)	-	31,250
Debt Service	<u>1,260,000</u>	<u>1,260,000 (1)</u>	<u>606,519</u>	<u>653,481</u>
Total Expenditures	<u>1,291,250</u>	<u>1,291,250</u>	<u>606,519</u>	<u>684,731</u>
Excess of Revenues Over (Under) Expenditures	(1,291,050)	(1,291,050)	(605,796)	685,254
OTHER FINANCING SOURCES (USES):				
Transfers In	<u>1,260,000</u>	<u>1,260,000</u>	<u>606,519</u>	<u>(653,481)</u>
Total Other Financing Sources (Uses)	<u>1,260,000</u>	<u>1,260,000</u>	<u>606,519</u>	<u>(653,481)</u>
Net Change in Fund Balance	(31,050)	(31,050)	723	31,773
Beginning Fund Balance	<u>31,050</u>	<u>31,050</u>	<u>31,269</u>	<u>219</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 31,992</u>	<u>\$ 31,992</u>

(1) Appropriation level

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2018**

2015 BOND DEBT SERVICE FUND

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE WITH FINAL BUDGET</u>
REVENUES:				
Property Tax	\$ 1,355,555	\$ 1,355,555	\$ 1,300,560	\$ (54,995)
Interest Earned	-	-	158	158
Total Revenue	<u>1,355,555</u>	<u>1,355,555</u>	<u>1,300,718</u>	<u>(54,837)</u>
EXPENDITURES:				
Debt Service	<u>1,258,195</u>	<u>1,258,195 (1)</u>	<u>1,258,138</u>	<u>57</u>
Net Change in Fund Balance	97,360	97,360	42,580	(54,780)
Beginning Fund Balance	<u>-</u>	<u>-</u>	<u>14,229</u>	<u>14,229</u>
Ending Fund Balance	<u>\$ 97,360</u>	<u>\$ 97,360</u>	<u>\$ 56,809</u>	<u>\$ (40,551)</u>

(1) Appropriation level

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended June 30, 2018**

	<u>POOL BOND FUND</u>			
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE WITH FINAL BUDGET</u>
REVENUES:				
Taxes Levied				
Interest Earned	\$ 70,000	\$ 70,000	\$ 64,239	\$ (5,761)
Miscellaneous	-	-	-	-
Total Revenue	<u>70,000</u>	<u>70,000</u>	<u>64,239</u>	<u>(5,761)</u>
EXPENDITURES:				
Capital Outlay	15,070,000	15,070,000 (1)	13,952,349	1,117,651
Debt Service	-	-	-	-
Total Expenditures	<u>15,070,000</u>	<u>15,070,000</u>	<u>13,952,349</u>	<u>1,117,651</u>
Excess of Revenues Over (Under) Expenditures	(15,000,000)	(15,000,000)	(13,888,110)	1,111,890
OTHER FINANCING SOURCES (USES):				
Transfers In	-	-	-	-
Bond Proceeds	-	-	7,540,000	7,540,000
Bond Premium	-	-	454,712	454,712
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>7,994,712</u>	<u>7,994,712</u>
Net Change in Fund Balance	(15,000,000)	(15,000,000)	(5,893,398)	9,106,602
Beginning Fund Balance	<u>15,000,000</u>	<u>15,000,000</u>	<u>11,916,721</u>	<u>(3,083,279)</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,023,323</u>	<u>\$ 6,023,323</u>

(1) Appropriation level

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF PROPERTY TAX TRANSACTIONS AND BALANCES
OF TAXES UNCOLLECTED
For the Year Ended June 30, 2018**

TAX YEAR	ORIGINAL LEVY OR BALANCE UNCOLLECTED 7/1/2017	DEDUCT DISCOUNTS	ADJUSTMENTS TO ROLLS	ADD INTEREST	CASH COLLECTION BY COUNTY TREASURER	BALANCE UNCOLLECTED/ UNSEGREGATED/ 06/30/18
GENERAL FUND						
CURRENT						
2017-18	\$ 2,992,172	\$ 76,805	\$ (29,264)	\$ 2,622	\$ 2,804,466	\$ 84,257
PRIOR YEARS						
2016-17	91,851	-	(5,873)	4,432	37,457	52,954
2015-16	47,914	-	(5,965)	5,533	18,664	28,818
2014-15	31,061	-	(6,053)	5,735	12,129	18,614
2013-14	20,667	-	(4,189)	3,895	6,689	13,684
Prior	47,288	-	(3,569)	2,091	1,717	44,093
Total Prior	238,781	-	(25,649)	21,686	76,656	158,163
Total	<u>\$ 3,230,953</u>	<u>\$ 76,805</u>	<u>\$ (54,913)</u>	<u>\$ 24,308</u>	<u>\$ 2,881,122</u>	<u>\$ 242,420</u>

	GENERAL FUND
RECONCILIATION OF REVENUE	
Cash Collections by County Treasurer Above	\$ 2,881,122
Accrual of Receivables	
Other taxes	(1,438)
June 30, 2017	(10,760)
June 30, 2018	15,837
Total Revenue	<u>\$ 2,884,761</u>

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF PROPERTY TAX TRANSACTIONS AND BALANCES
OF TAXES UNCOLLECTED
For the Year Ended June 30, 2018**

TAX YEAR	ORIGINAL LEVY OR BALANCE UNCOLLECTED 7/1/2017	DEDUCT DISCOUNTS	ADJUSTMENTS TO ROLLS	ADD INTEREST	CASH COLLECTION BY COUNTY TREASURER	BALANCE UNCOLLECTED/ UNSEGREGATED 06/30/18
<u>2015 BOND DEBT SERVICE FUND</u>						
CURRENT						
2017-18	\$ 1,365,278	\$ 35,218	\$ (6,685)	\$ 1,203	\$ 1,285,945	\$ 38,635
PRIOR YEARS						
2016-17	43,157	-	(2,759)	2,083	17,600	24,880
2015-16	22,085	-	(2,773)	2,547	8,592	13,267
2014-15	-	-	-	-	-	-
2013-14	-	-	-	-	-	-
Prior	-	-	-	-	-	-
Total Prior	65,242	-	(5,532)	4,630	26,192	38,147
Total	\$ 1,430,520	\$ 35,218	\$ (12,217)	\$ 5,833	\$ 1,312,137	\$ 76,782
RECONCILIATION OF REVENUE						DEBT SERVICE FUND
Cash Collections by County Treasurer Above						\$ 1,312,137
Accrual of Receivables						
Taxes in Lieu						(4,511)
June 30, 2017						(4,949)
June 30, 2018						7,186
Total Revenue						<u>\$ 1,309,863</u>

CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

OTHER INFORMATION

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**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018**

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 413				
ADMINISTRATION				
Personnel Services				
Superintendent	\$ 106,189	\$ 106,189	\$ 106,138	\$ 51
Administrative Coordinator	31,992	36,151	39,323	(3,172)
Administrative Secretary	-	-	35	(35)
Public Information Coordinator	49,590	49,590	49,529	61
Event Marketing Coordinator	-	26,000	24,433	1,567
Part-time Clerk	10,660	10,660	7,357	3,303
Payroll Taxes and Benefits	90,544	104,381	90,957	13,424
Total Personnel Services	288,975	332,971	317,772	15,199
Materials and Services				
Office Supplies	7,000	7,000	11,205	(4,205)
Postage Supplies	1,000	1,000	1,208	(208)
Program Supplies	8,500	8,500	9,314	(814)
Promotional Supplies	250	250	7	243
Classifieds	1,000	1,000	910	90
Brochures	5,000	5,000	734	4,266
Flyers and Schedules	1,000	1,000	92	908
Publicity	1,200	1,200	-	1,200
Directors Fees	360	360	-	360
Professional Dues	8,000	8,000	6,836	1,164
Conferences/Workshops	5,500	5,500	3,281	2,219
Staff Mileage	500	500	468	32
Staff Expenses	7,750	7,750	4,289	3,461
Telephone	5,000	5,000	3,983	1,017
Fees	6,500	6,500	2,742	3,758
Maintenance	1,000	1,000	-	1,000
Legal Services	60,000	60,000	15,081	44,919
Audit Services	23,000	23,000	12,000	11,000
Program Contracts	15,050	15,050	4,836	10,214
Insurance Services	6,000	6,000	7,226	(1,226)
Interest	1,500	1,500	-	1,500
Equipment Maintenance Contracts	2,000	2,000	-	2,000
Consultants	36,150	36,150	4,989	31,161
Property Taxes	15,000	15,000	16,518	(1,518)
Elections	14,000	14,000	-	14,000
Rental/Lease	1,000	1,000	-	1,000
Total Materials and Services	233,260	233,260	105,719	127,541
TOTAL ADMINISTRATION	522,235	566,231	423,491	142,740

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 450				
PARKS DEPARTMENT				
Personnel Services				
Park Supervisor	\$ 72,949	\$ 72,949	\$ 73,081	\$ (132)
Park Coordinator Lead	\$ 40,604	\$ 40,604	\$ 40,555	\$ 49
Maintenance Supervisor	45,658	45,658	37,360	8,298
Park Specialist Technicians	87,677	87,677	50,751	36,926
Park Laborer/Secretaries	79,659	79,659	44,955	34,704
Payroll Taxes and Benefits	<u>163,198</u>	<u>163,198</u>	<u>133,515</u>	<u>29,683</u>
Total Personnel Services	489,745	489,745	380,217	109,528
Materials and Services				
Office Supplies	2,200	2,200	1,801	399
Postage Supplies	1,000	1,000	1,264	(264)
Program Supplies	2,200	2,200	2,298	(98)
Small Tools	2,500	2,500	2,426	74
Janitorial Supplies	19,000	19,000	18,454	546
Chemical and Agricultural Supplies	6,000	6,000	2,850	3,150
Gas and Oil Supplies	10,000	10,000	9,603	397
Classifieds	225	225	25	200
Brochures	1,200	1,200	807	393
Flyers	2,500	2,500	92	2,408
Professional Dues	4,000	4,000	5,234	(1,234)
Conferences/Workshops	1,500	1,500	1,600	(100)
Staff Mileage	600	600	883	(283)
Staff Expense	700	700	1,286	(586)
Electricity	61,000	61,000	78,720	(17,720)
Natural Gas	29,000	29,000	22,319	6,681
Water/Sewer	160,000	160,000	150,906	9,094
Fees	2,500	2,500	816	1,684
Telephone	4,700	4,700	4,926	(226)
Garbage Expense	11,000	11,000	12,743	(1,743)
Building Maintenance	20,000	20,000	13,322	6,678
Structure Maintenance	12,000	12,000	4,936	7,064
Equipment Maintenance	42,000	42,000	51,087	(9,087)
Grounds Maintenance	30,000	30,000	20,231	9,769
Program Contracts	197,906	197,906	153,818	44,088
Insurance Services	25,000	25,000	25,276	(276)
Equipment Rental	2,000	2,000	3,397	(1,397)
Buildings and Structures	<u>19,050</u>	<u>19,050</u>	<u>17,113</u>	<u>1,937</u>
Total Materials and Services	669,781	669,781	608,233	61,548
TOTAL PARKS DEPARTMENT	<u>1,159,526</u>	<u>1,159,526</u>	<u>988,450</u>	<u>171,076</u>

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018**

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 451				
AQUATICS				
Personnel Services				
Aquatic Supervisor	-	\$ -	3,585	\$ (3,585)
Aquatic Coordinator	\$ 40,604	\$ 40,604	\$ 40,501	\$ 103
Aquatic Specialist	\$ 15,735	\$ 15,735	\$ 3,920	\$ 11,815
Secretary	50,380	50,380	42,460	7,920
Guards, Instructors and Cashiers	230,448	230,448	159,262	71,186
Coaches	6,700	6,700	5,641	1,059
Payroll Taxes and Benefits	119,941	119,941	90,211	29,730
Total Personnel Services	463,808	463,808	345,580	118,228
Materials and Services				
Office Supplies	3,050	3,050	3,221	(171)
Postage Supplies	4,450	4,450	1,019	3,431
Program Supplies	10,200	10,200	7,282	2,918
Chemical and Agricultural Supplies	26,000	26,000	15,707	10,293
Store Supplies	7,500	7,500	1,770	5,730
Gas and Oil Supplies	-	-	770	(770)
Classifieds	625	625	25	600
Brochures	1,450	1,450	733	717
Flyers	4,850	4,850	1,438	3,412
Professional Dues	2,500	2,500	1,819	681
Conferences/Workshops	1,200	1,200	1,102	98
Staff Mileage	350	350	180	170
Staff Expenses	650	650	596	54
Electricity	57,200	57,200	68,389	(11,189)
Natural Gas	77,055	77,055	68,544	8,511
Water/Sewer	36,300	36,300	35,805	495
Telephone	3,000	3,000	2,947	53
Fees	35,500	35,500	34,030	1,470
Structure Maintenance	-	-	469	(469)
Program Contracts	22,000	22,000	20,021	1,979
Insurance Services	33,766	33,766	26,528	7,238
Refunds	450	450	109	341
Total Materials and Services	328,096	328,096	292,504	35,592
TOTAL AQUATICS	791,904	791,904	638,084	153,820

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 452				
RECREATION - ADULT SPORTS				
Personnel Services				
Sports Supervisor	\$ 10,942	\$ 10,942	\$ 8,895	\$ 2,047
Sports Technician	8,513	8,513	7,643	870
Sports Assistant	3,000	3,000	3,404	(404)
Payroll Taxes and Benefits	9,493	9,493	8,153	1,340
Total Personnel Services	31,948	31,948	28,095	3,853
Materials and Services				
Office Supplies	1,300	1,300	1,370	(70)
Postage Supplies	575	575	640	(65)
Program Supplies	2,425	2,425	2,565	(140)
Classifieds	100	100	25	75
Brochures	800	800	808	(8)
Flyers and Schedules	375	375	157	218
Professional Dues	340	340	860	(520)
Conferences/Workshops	75	75	-	75
Staff Mileage	200	200	-	200
Staff Expenses	100	100	334	(234)
Electricity	4,000	4,000	4,498	(498)
Telephone	800	800	389	411
Fees	950	950	949	1
Equipment Maintenance	225	225	-	225
Program Contracts	9,050	9,050	5,425	3,625
Insurance	3,700	3,700	3,048	652
Refunds	900	900	310	590
Equipment Rental	200	200	-	200
Buildings and Structures	275	275	-	275
Total Materials and Services	26,390	26,390	21,378	5,012
TOTAL ADULT SPORTS	58,338	58,338	49,473	8,865

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 453				
RECREATION - YOUTH SPORTS				
Personnel Services				
Sports Supervisor	\$ 37,204	\$ 37,204	\$ 31,350	\$ 5,854
Sports Technician	25,538	25,538	20,386	5,152
Sports Leaders/Secretaries	35,000	35,000	38,870	(3,870)
Payroll Taxes and Benefits	34,030	34,030	32,119	1,911
Total Personnel Services	131,772	131,772	122,725	9,047
Materials and Services				
Office Supplies	3,400	3,400	2,350	1,050
Postage Supplies	700	700	710	(10)
Program Supplies	64,800	64,800	49,973	14,827
Janitorial Supplies	-	-	-	-
Gas and Oil Supplies	600	600	26	574
Classifieds	100	100	25	75
Brochures	800	800	807	(7)
Flyers	1,000	1,000	157	843
Professional Dues	1,375	1,375	2,344	(969)
Conferences/Workshops	350	350	20	330
Staff Mileage	250	250	500	(250)
Staff Expenses	500	500	1,487	(987)
Electricity	2,000	2,000	443	1,557
Telephone	2,000	2,000	1,314	686
Fees	8,000	8,000	7,527	473
Equipment Maintenance	375	375	-	375
Program Contracts	49,065	49,065	79,913	(30,848)
Insurance Services	5,000	5,000	3,386	1,614
Refunds	1,700	1,700	1,198	502
Equipment Rental	2,900	2,900	521	2,379
Total Materials and Services	144,915	144,915	152,701	(7,786)
TOTAL YOUTH SPORTS	276,687	276,687	275,426	1,261

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 454				
RECREATION - CLASSES & ACTIVITIES				
Personnel Services				
Recreation Supervisor	\$ 13,131	\$ 13,131	\$ 11,732	\$ 1,399
Recreation Coordinator	28,560	28,560	20,230	8,330
Special Events Staff/Secretaries	35,990	35,990	23,473	12,517
Payroll Taxes and Benefits	<u>42,477</u>	<u>42,477</u>	<u>31,832</u>	<u>10,645</u>
Total Personnel Services	120,158	120,158	87,267	32,891
Materials and Services				
Office Supplies	2,000	2,000	2,135	(135)
Postage Supplies	850	850	708	142
Program Supplies	4,000	4,000	6,140	(2,140)
Gas and Oil Supplies	100	100	-	100
Classifieds	150	150	25	125
Brochures	1,100	1,100	1,103	(3)
Flyers	250	250	92	158
Professional Dues	160	160	897	(737)
Conferences/Workshops	550	550	287	263
Staff Mileage	325	325	4	321
Staff Expenses	400	400	507	(107)
Telephone	1,200	1,200	1,025	175
Fees	4,500	4,500	4,475	25
Program Contracts	26,900	26,900	19,692	7,208
Insurance Services	4,500	4,500	4,964	(464)
Refunds	<u>150</u>	<u>150</u>	<u>30</u>	<u>120</u>
Total Materials and Services	<u>47,135</u>	<u>47,135</u>	<u>42,084</u>	<u>5,051</u>
TOTAL CLASSES & ACTIVITIES	<u>167,293</u>	<u>167,293</u>	<u>129,351</u>	<u>37,942</u>

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018**

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>
EXPENDITURES - Department 455				
RECREATION - PLAYGROUNDS & CENTERS				
Personnel Services				
Recreation Supervisor	\$11,672	\$11,672	\$ 13,026	\$ (1,354)
Recreation Coordinator	40,604	\$40,604	40,161	443
After School Staff	236,286	\$236,286	257,508	(21,222)
Payroll Taxes and Benefits	55,013	\$55,013	63,837	(8,824)
Total Personnel Services	343,575	343,575	374,532	(30,957)
Materials and Services				
Office Supplies	3,000	3,000	1,851	1,149
Postage Supplies	900	900	850	50
Program Supplies	32,030	32,030	33,101	(1,071)
Gas and Oil Supplies	800	800	60	740
Classifieds	150	150	25	125
Brochures	3,200	3,200	1,928	1,272
Flyers	500	500	92	408
Professional Dues	250	250	987	(737)
Conferences/Workshops	700	700	433	267
Staff Mileage	100	100	66	34
Staff Expenses	600	600	781	(181)
Telephone	4,400	4,400	4,357	43
Fees	12,500	12,500	16,562	(4,062)
Program Contracts	1,600	1,600	2,434	(834)
Insurance Services	3,000	3,000	2,758	242
Refunds	150	150	488	(338)
Contracts - Admissions	8,200	8,200	10,707	(2,507)
Equipment Rental	7,800	7,800	6,705	1,095
Total Materials and Services	79,880	79,880	84,185	(4,305)
TOTAL PLAYGROUNDS & CENTERS	423,455	423,455	458,717	(35,262)

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018**

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 456				
COMMUNITY CENTER/SCOUT HOUSE				
Personnel Services				
Recreation Supervisor	\$ -	\$ -	\$ 716	\$ (716)
Senior Center Specialist	27,562	27,562	\$ 27,528	\$ 34
Building Leaders	10,660	10,660	106	10,554
Payroll Taxes and Benefits	15,221	15,221	14,241	980
Total Personnel Services	53,443	53,443	42,591	10,852
Materials and Services				
Office Supplies	1,500	1,500	1,216	284
Postage Supplies	700	700	633	67
Program Supplies	4,500	4,500	4,974	(474)
Gas and Oil Supplies	800	800	2,318	(1,518)
Classifieds	400	400	449	(49)
Brochures	2,400	2,400	2,335	65
Flyers	400	400	92	308
Professional Dues	300	300	675	(375)
Conferences/Workshops	100	100	327	(227)
Staff Mileage	500	500	969	(469)
Staff Expense	250	250	305	(55)
Electricity	8,500	8,500	6,268	2,232
Natural Gas	1,000	1,000	1,069	(69)
Water/Sewer	14,000	14,000	16,167	(2,167)
Telephone	1,900	1,900	2,026	(126)
Fees	1,600	1,600	3,435	(1,835)
Equipment Maintenance	200	200	-	200
Program Contracts	12,000	12,000	7,070	4,930
Insurance Services	26,700	26,700	26,064	636
Senior Trips	5,000	5,000	1,353	3,647
Refunds	1,500	1,500	450	1,050
Total Materials and Services	84,250	84,250	78,195	6,055
TOTAL COMMUNITY CENTER/ SCOUT HOUSE	137,693	137,693	120,786	16,907

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 457				
COMMUNITY SCHOOLS				
Personnel Services				
Part-time, Temporary and Full-time	\$ 26,440	\$ 26,440	\$ 7,372	\$ 19,068
Payroll Taxes and Benefits	3,085	3,085	853	2,232
Total Personnel Services	29,525	29,525	8,225	21,300
Materials and Services				
Office Supplies	2,000	2,000	1,991	9
Postage Supplies	800	800	688	112
Program Supplies	1,850	1,850	1,068	782
Snacks and Food	300	300	-	300
Classifieds	100	100	25	75
Brochures	1,100	1,100	1,060	40
Flyers	800	800	92	708
Professional Dues	100	100	734	(634)
Conferences/Workshops	100	100	-	100
Staff Mileage	150	150	31	119
Staff Expense	75	75	230	(155)
Telephone	500	500	-	500
Fees	800	800	970	(170)
Program Contracts	6,200	6,200	6,250	(50)
Insurance Services	2,000	2,000	1,043	957
Refunds	100	100	-	100
Total Materials and Services	16,975	16,975	14,182	2,793
TOTAL COMMUNITY SCHOOLS PROGRAM	46,500	46,500	22,407	24,093

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018**

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 458				
GOLF COURSE MAINTENANCE				
Personnel Services				
Golf Course Supervisor	\$ 72,949	\$ 72,949	\$ 72,895	\$ 54
Golf Course Technician	25,917	25,917	23,915	2,002
Golf Mechanic	41,602	41,602	37,174	4,428
Golf Course Landscaper	59,116	59,116	59,036	80
Assistant Groundskeeper	38,212	38,212	38,136	76
Part-time and Temporary	124,787	124,787	115,865	8,922
Payroll Taxes and Benefits	151,109	151,109	147,312	3,797
Total Personnel Services	513,692	513,692	494,333	19,359
Materials and Services				
Office Supplies	1,864	1,864	1,590	274
Postage Supplies	350	350	323	27
Program Supplies	15,534	15,534	22,432	(6,898)
Small Tools	6,542	6,542	5,092	1,450
Janitorial Supplies	1,615	1,615	545	1,070
Chemical and Agricultural Supplies	120,673	120,673	92,705	27,968
Gas and Oil Supplies	32,422	32,422	23,254	9,168
Snacks and Food	660	660	1,129	(469)
Uniforms	600	600	-	600
Classifieds	1,500	1,500	25	1,475
Brochures/Flyers	-	-	734	(734)
Flyers	-	-	122	(122)
Professional Dues	2,130	2,130	3,420	(1,290)
Conferences & Workshops	4,180	4,180	4,544	(364)
Staff Mileage	100	100	160	(60)
Staff Expense	240	240	595	(355)
Electric	17,946	17,946	18,840	(894)
Natural Gas	2,500	2,500	5,438	(2,938)
Water & Sewer	200,754	200,754	102,078	98,676
Telephone	3,620	3,620	3,150	470
Garbage Expense	-	-	1,333	(1,333)
Computer and Cable	-	-	457	(457)
Fees	600	600	-	600
Buildings	3,200	3,200	932	2,268
Equipment	43,167	43,167	38,082	5,085
Structures	-	-	14	(14)
Grounds	95,836	95,836	67,832	28,004
Vehicles	2,050	2,050	533	1,517
Program Contracts	24,000	24,000	27,517	(3,517)
Insurance Services	11,000	11,000	6,256	4,744
Equipment Maintenance Contracts	5,690	5,690	315	5,375
Equipment Rentals	3,800	3,800	656	3,144
Total Materials and Services	602,573	602,573	430,103	172,470
TOTAL GOLF COURSE MAINTENANCE	1,116,265	1,116,265	924,436	191,829

**CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON**

**SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018**

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 459				
GOLF CLUB HOUSE				
Personnel Services				
Special Services Supervisor	\$ -	\$ -	\$ 2,151	\$ (2,151)
Club House Coordinator	68,706	68,706	\$ 56,442	\$ 12,264
Club House Assistants	-	-	1,915	(1,915)
Part-time and Temporary	-	-	205	(205)
Golf Clerks	88,955	88,955	95,531	(6,576)
Marshall/Starter Staff	2,050	2,050	2,873	(823)
Outside Service Staff	31,263	31,263	14,594	16,669
Golf	11,132	11,132	1,812	9,320
Snack Bar Clerk	16,482	16,482	-	16,482
Lesson	15,408	15,408	-	15,408
Beverage Cart Clerk	9,000	9,000	6,811	2,189
Catering Staff	2,460	2,460	-	2,460
Payroll Taxes and Benefits	56,917	56,917	47,653	9,264
Total Personnel Services	302,373	302,373	229,987	72,386
Materials and Services				
Office Supplies	1,800	1,800	3,064	(1,264)
Postage Supplies	1,500	1,500	831	669
Program Supplies	38,070	38,070	22,366	15,704
Small Tools	200	200	-	200
Janitorial Supplies	2,400	2,400	3,480	(1,080)
Store Supplies	168,850	168,850	122,062	46,788
Gas and Oil Supplies	250	250	-	250
Snacks and Food	500	500	56	444
Uniforms	3,600	3,600	1,213	2,387
Classifieds	200	200	25	175
Brochures	-	-	762	(762)
Flyers	26,900	26,900	7,619	19,281
Prof Dues/ Fees/ Mag/ Books	3,375	3,375	6,534	(3,159)
Conferences/Workshops	4,000	4,000	440	3,560
Staff Mileage	750	750	190	560
Staff Expense	750	750	883	(133)
Electric	15,000	15,000	13,002	1,998
Water/Sewer	1,200	1,200	4,631	(3,431)
Telephone	3,200	3,200	3,683	(483)
Fees	-	-	42,507	(42,507)
Computer and Cable	37,395	37,395	164	37,231
Garbage Expense	6,000	6,000	5,651	349
Buildings Maintenance	2,000	2,000	1,538	462
Structures	3,500	3,500	-	3,500
Equipment	8,000	8,000	8,486	(486)
Grounds	6,000	6,000	-	6,000
Program Contracts	15,000	15,000	8,116	6,884
Insurance Services	7,500	7,500	6,669	831
Consultant Services	5,000	5,000	1,125	3,875
Refunds	2,500	2,500	420	2,080
Equipment Rentals	6,600	6,600	-	6,600
Total Materials and Services	372,040	372,040	265,517	106,523
TOTAL GOLF CLUB HOUSE	674,413	674,413	495,504	178,909

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 472				
JAQUITH CONCESSION				
Personnel Services				
Concession Attendant	\$ 16,144	\$ 16,144	\$ -	\$ (16,144)
Payroll Taxes and Benefits	2,191	2,191	-	2,191
Total Personnel Services	18,335	18,335	-	18,335
Materials and Services				
Office Supplies	60	60	-	60
Postage	30	30	-	30
Program Supplies	15,900	15,900	-	15,900
Classifieds	75	75	-	75
Flyers	125	125	-	125
Conferences/Workshops	700	700	-	700
Professional Dues	1,000	1,000	-	1,000
Staff Mileage	200	200	-	200
Insurance	1,600	1,600	1,043	557
Electricity	1,600	1,600	-	1,600
Fees	1,400	1,400	-	1,400
Equipment Maintenance	300	300	-	300
Total Materials and Services	22,990	22,990	1,043	21,947
TOTAL JAQUITH CONCESSION	41,325	41,325	1,043	40,282

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL
For the Year Ended June 30, 2018

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 474				
PRESCHOOL				
Personnel Services				
Head Instructor	\$ 21,548	\$ 21,548	\$ 18,582	\$ 2,966
Payroll Taxes and Benefits	2,208	2,208	5,032	(2,824)
Total Personnel Services	23,756	23,756	23,614	142
Materials and Services				
Office Supplies	900	900	1,074	(174)
Postage	400	400	619	(219)
Program Supplies	2,100	2,100	1,197	903
Classifieds	150	150	25	125
Brochures	2,400	2,400	1,060	1,340
Flyers	-	-	92	(92)
Dues	25	25	641	(616)
Conferences/Workshops	-	-	-	-
Staff Expenses	100	100	247	(147)
Electricity	375	375	429	(54)
Natural Gas	875	875	925	(50)
Water/Sewer	950	950	1,029	(79)
Telephone	700	700	751	(51)
Refunds	200	200	339	(139)
Fees	950	950	1,264	(314)
Insurance	1,200	1,200	1,117	83
Total Materials and Services	11,325	11,325	10,809	516
TOTAL PRESCHOOL	35,081	35,081	34,423	658

CHEHALEM PARK AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

SCHEDULE OF EXPENDITURES BY DEPARTMENT – BUDGET AND ACTUAL

For the Year Ended June 30, 2018

	<u>GENERAL FUND</u>			VARIANCE WITH FINAL BUDGET
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
EXPENDITURES - Department 470				
ACQUISITION AND IMPROVEMENT				
Capital Outlay, Development, Improvement, and Acquisition	\$ 631,321	\$ 631,321	367,189	\$ 264,132
TOTAL ACQUISITION AND IMPROVEMENT	<u>631,321</u>	<u>631,321</u>	<u>367,189</u>	<u>264,132</u>
MISCELLANEOUS DEPARTMENTS				
Materials and Services				
Babe Ruth League - Department 504	4,000	4,000	-	4,000
Chehalem Volleyball Club - Department 505	1,500	1,500	-	1,500
Quilt Club - Department 506	10,000	10,000	-	10,000
Community Progress Team - Department 501	10,000	10,000	-	10,000
Tualatin Valley Youth Football - Department 509	22,000	22,000	15,428	6,572
Lacrosse REPMT - Department 510	10,000	10,000	1,052	8,948
Basketball - Department 510	4,000	4000	0	4000
TOTAL MISCELLANEOUS DEPARTMENTS	61,500	61,500	16,480	45,020
CONTINGENCY	<u>100,000</u>	<u>56,004</u>	-	<u>56,004</u>
TOTAL EXPENDITURES	<u>\$ 6,243,536</u>	<u>\$ 6,243,536</u>	<u>\$ 4,945,260</u>	<u>1,298,276</u>

Chehalem Park & Recreation District
Yamhill County, Oregon

Chehalem Park & Recreation District
Outstanding Indebtedness
(As of June 30, 2018)

Obligation	Date of Issue	Date of Maturity	Amount Issued	Outstanding Principal Amount
Long-Term Indebtedness				
<i>Voter-Approved Unlimited Property Tax Supported</i>				
General Obligation Bonds, Series 2018	6/4/2015	6/15/2035	\$ 19,900,000	\$ 18,450,000
<i>Limited Property Tax Supported</i>				
Full Faith & Credit Refunding Obligations, Series 2014	5/12/2014	8/1/2024	1,735,000	1,225,000
Full Faith & Credit & Refunding Obligations, Series 2018	6/20/2018	6/15/2042	7,540,000	7,540,000
Total Long-Term Debt				<u>\$ 27,215,000</u>

Source: the District

Chehalem Park & Recreation District
Full Faith & Credit Refunding Obligations, Series 2014
Dated May 12, 2014

Base CUSIP ⁽¹⁾	Maturity Date	Interest Rate	Principal Amount
16310F	1-Aug		
BV8	2014	0.65%	\$ 30,000
BW6	2015	0.85%	160,000
BX4	2016	1.15%	160,000
BY2	2017	1.50%	160,000
BZ9	2018	1.85%	160,000
CA3	2019	2.15%	165,000
CB1	2020	2.50%	170,000
CC9	2021	2.80%	175,000
CD7	2022	3.05%	180,000
CE5	2023	3.25%	185,000
CF2	2024	3.40%	190,000

Chehalem Park & Recreation District
 General Obligation Bonds, Series 2015
 Dated June 4, 2015

Base CUSIP 16310F	Maturity Date 15-Jun	Interest Rate	Principal Amount
CG0	2016	4.00%	\$ 420,000
CH8	2017	4.00%	495,000
CJ4	2018	4.00%	535,000
CK1	2019	4.00%	575,000
CL9	2020	4.00%	620,000
CM7	2021	5.00%	660,000
CN5	2022	5.00%	715,000
CP0	2023	5.00%	770,000
CQ8	2024	5.00%	825,000
CR6	2025	5.00%	890,000
CS4	2026	3.00%	950,000
CT2	2027	3.00%	1,025,000
CU9	2028	3.25%	1,105,000
CV7	2029	3.38%	1,190,000
CW5	2030	3.50%	1,275,000
CX3	2031	3.50%	1,365,000
CY1	2032	3.50%	1,465,000
CZ8	2033	3.625%	1,565,000
DA2	2034	3.625%	1,670,000
DB0	2035	3.625%	1,785,000

Chehalem Park & Recreation District
 Full Faith & Credit Refunding Obligations, Series 2018
 Dated June 20, 2018

Base CUSIP ⁽¹⁾ 16310F	Maturity Date 15-Jun	Interest Rate	Principal Amount
DC8	2019	3.00%	\$ 455,000
DD6	2020	3.00%	470,000
DE4	2021	3.00%	485,000
DF1	2022	4.00%	495,000
DG9	2023	4.00%	370,000
DH7	2024	4.00%	380,000
DJ3	2025	4.00%	395,000
DK0	2026	4.00%	410,000
DL8	2027	4.00%	185,000
DM6	2028	4.00%	195,000
DN4	2031 ^T	4.00% ^C	630,000
DP9	2034 ^T	4.00% ^C	705,000
DQ7	2038 ^T	4.25% ^C	1,085,000
DR5	2042 ^T	4.25% ^C	1,280,000

T - Term Obligation subject to Mandatory Redemption
 C - Priced to the optional redemption date of June 15, 2028

**Chehalem Park & Recreation District
Major Taxpayers - 2018-19 Fiscal Year**

Owner of Record (Taxpayer)	Taxes Imposed ⁽¹⁾	Taxable Assessed Value ⁽²⁾	Percent of Value
Portland General Electric Co.	\$48,673	\$40,090,000	1.19%
SP Fiber Technologies NW LLC	46,738	38,174,511	1.13%
The Allison Inn & Spa LLC	36,612	27,699,723	0.82%
ADEC Inc.	35,520	26,137,440	0.77%
K&J Real Estate LLC	27,788	19,994,532	0.59%
Northwest Natural Gas Co.	26,438	19,590,000	0.58%
A to Z Wnetworks LLC	24,961	19,345,645	0.57%
Fred Meyer Stores Inc.	22,794	17,710,787	0.52%
Friendsview Manor Inc.	22,711	15,528,819	0.46%
Aspen Way West LLC	20,163	15,101,755	0.45%
Subtotal - Top Ten of District's Largest Taxpayers		239,373,212	7.08%
All Other District Taxpayers		3,142,434,198	92.92%
Total District		3,381,807,410	100.00%

(1) Tax amount is the total paid by the taxpayer within the boundaries of the County. This amount is distributed to individual local governments by Yamhill County.

(2) Assessed value does not exclude offsets such as urban renewal and farm tax credits.

Source: Yamhill County Assessment and Taxation

**Yamhill County
Major Taxpayers - 2018-19 Fiscal Year**

Owner of Record (Taxpayer)	Taxes Imposed (1)	Taxable Assessed Value (2)	Percent of Value
Portland General Electric	\$333,588	\$129,423,000	1.31%
SP Fiber Technologies NW LLC	98,395	38,174,511	0.39%
Foxglove Properties	89,825	34,849,622	0.35%
Northwest Natural Gas Co.	81,080	31,457,000	0.32%
The Allison Inn & Spa LLC	71,396	27,699,723	0.28%
ADEC Inc.	67,369	26,137,440	0.26%
Riverbend Landfill Co.	51,915	20,141,619	0.20%
K&J Real Estate LLC	51,536	19,994,532	0.20%
A to Z Wineworks LLC	49,863	19,345,645	0.20%
Fred Meyer Stores Inc.	45,650	17,710,787	0.18%
Subtotal - Top Ten of County's Largest Taxpayers		364,933,879	3.70%
All Other County Taxpayers		9,506,741,780	96.30%
Total County		9,871,675,659	100.00%

(1) Tax amount is the total paid by the taxpayer within the boundaries of the County. This amount is distributed to individual local governments by Yamhill County.

(2) Assessed value does not exclude offsets such as urban renewal and farm tax credits.

Source: Yamhill County Assessment and Taxation

**Chehalem Park & Recreation District
Tax Rate History and Tax Collection Record
(Yamhill County, Oregon)**

Fiscal Year	Real Market Value	Taxable Assessed Value Used to Compute Rates	Tax Rates per \$1,000 of Assessed Value				Percentage of Taxes Collected	
			Operating Tax Rate	Local Option Tax Rate	Bond Tax Rate	Taxes Imposed ⁽¹⁾	Year of Levy	As of 30-Jun-18
2018-19	\$ 6,050,663,269	\$ 3,381,807,410	\$ 0.9076	\$ -	\$ 0.4042	\$ 4,431,808	NA(2)	NA(2)
2017-18	5,555,570,014	3,280,613,131	0.9076	-	0.4132	4,333,034	97.16%	97.16%
2016-17	4,312,924,281	3,153,599,588	0.9076	-	0.4202	4,207,019	96.78%	98.09%
2015-16	3,830,818,773	2,987,874,460	0.9076	-	0.4190	3,967,987	96.40%	98.76%
2014-15	3,698,673,773	2,866,377,271	0.9076	-	-	2,601,524	95.92%	99.15%
2013-14	3,344,335,883	2,720,052,754	0.9076	-	-	2,468,720	95.81%	99.29%
2012-13	3,258,322,723	2,645,834,952	0.9076	-	-	2,401,360	95.33%	99.22%

NA - Not Available.

(1) Amount to be raised from the District's permanent operating tax rate of \$0.9076/\$1,000 of taxable assessed value plus a bond rate of \$0.4042/\$1,000 of taxable assessed value.

(2) In process of collections.

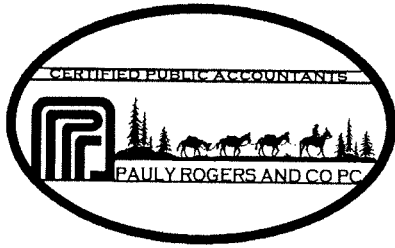
Source: Yamhill County Assessment and Taxation

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CHEHALEM PARKS AND RECREATION DISTRICT
YAMHILL COUNTY, OREGON

INDEPENDENT AUDITORS' REPORT REQUIRED BY OREGON STATE REGULATIONS

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October 24, 2019

Independent Auditors' Report Required by Oregon State Regulations

We have audited the basic financial statements of the Chehalem Parks and Recreation District as of and for the year ended June 30, 2018 and have issued our report thereon dated October 24, 2019. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

Compliance

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts and grants, including the provision of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of basic financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to, the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295)**
- **Indebtedness limitations, restrictions and repayment**
- **Budgets legally required (ORS Chapter 294)**
- **Insurance and fidelity bonds in force or required by law**
- **Authorized investment of surplus funds (ORS Chapter 294)**
- **Public contracts and purchasing (ORS Chapters 279A, 279B and 279C)**
- **Programs funded by outside sources**

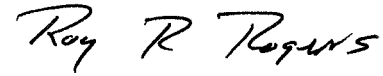
In connection with our testing, nothing came to our attention that caused us to believe the Chehalem Parks and Recreation District was not in substantial compliance with certain provisions of laws, regulations, contracts and grants, including the provisions of Oregon Revised Statutes as specific in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered the internal controls over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the internal controls over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the internal controls over financial reporting.

We noted a matter involving the internal control structure and its operation that we consider to be a significant deficiency under standards established by the American Institute of Certified Public Accountants, which is noted in our management letter dated October 24, 2019.

This report is intended solely for the information and use of the Board of Directors, management and the Oregon Secretary of State, and is not intended to be, and should not be, used by anyone other than these parties.

A handwritten signature in black ink that reads "Roy R. Rogers". The signature is written in a cursive style with a large, stylized "R" and "S".

ROY R. ROGERS, CPA
PAULY, ROGERS AND CO., P.C.